

Council of the Town of La Plata
Town Hall, La Plata, Maryland
Work Session – 7:00 PM
November 16, 2010

Present: Mayor Roy G. Hale, Councilman R. Wayne Winkler, Councilman C. Keith Back, Councilwoman Paretta D. Mudd, Councilman Joseph W. Norris; Daniel J. Mears, Town Manager; Danielle Mandley, Town Clerk

Town Staff: Robert W. Oliphant, Treasurer; David M. Jenkins, Director of Municipal Development;

Guests: See Roster

Minutes:

Mayor Hale called the work session to order at 7:00 PM.

Matters of Council Discussion

- Proposed Planned Redevelopment and Infill District (PRID) Master Site Development Plan, Ashraf Medical Clinic
[Description: Discussion regarding Public Comment.]

Mayor Hale opened discussion regarding the Public Hearing, and the written comments received.

Council consensus: Following Discussion the Council agreed to schedule further discussion on December 14, 2010 work session.

- DRAFT Emergency Ordinance – FY2009/2010 Budget Amendment

Mr. Oliphant explained the draft Emergency Ordinance – FY2009/2010 Budget Amendment, as required by the annual audit.

Council consensus: Following Discussion the Council agreed to introduce the Ordinance as an Emergency Ordinance, and consider adoption November 23, 2010.

- Proposed Credit Card Transaction Convenience Fees

Mr. Mears, followed by Mr. Oliphant briefly discussed the information regarding the fees associated with accepting credit card payments.

Council consensus: Following Discussion the Council agreed to consider amending the FY2010-2011 Fee Schedule to include a convenience fee, at the staff recommended rate of 2.15% (pending further research), for credit card transactions. If the convenience fee is adopted the Council agreed to educate the community regarding credit card transactions for Town bills.

During discussion, the topic of late fees for utility bills was broached, with a request for staff to bring forward a draft policy for “late fee forgiveness”.

Matters of Information

- Redwood Lake fountain: The Clarks Run HOA has obtained a quote of \$1,410 for the installation of a fountain.
- WWTP Plant Manager: MES has hired a new plant manager for the Town’s WWTP.
- Willow Lane Pump Station project: The pump station project is on schedule to date.
- Southern Maryland Municipal Association Legislative Dinner: Invitations to be extended to the newly elected County Commissioners from Charles, St. Mary’s and Calvert Counties, and to include wine service on the menu.

Future Work Session Topics

- Proposed Planned Redevelopment and Infill District (PRID)
Master Site Development Plan, Ashraf Medical Clinic
[Description: Discussion and written findings of fact.]

There being no further business, Councilman Winkler moved to adjourn the work session at 9:18 PM. Councilman Norris seconded the motion and it passed by unanimous vote.

Submitted by:

Danielle Mandley
Town Clerk