

## **Police Service Priorities for FY 2011**

1. **Continue to review and upgrade technology: radio systems, computers, programs, systems, cameras.**  
Incident tracking system, action item tracking; cameras in every car; direct communication process with our police after business hours. Adequately equip initial responders. Interface mobile data terminals (MDTs) with records management system; activate GPS on MDTs.
2. **Public relations work with community.**  
Police give monthly status report at Council business meetings; regular columns by Chief; website, newsletter; offer our police as speakers to town groups; annual open house for new police station; use of meeting/community room where police hold forums; get young people involved with department. More interaction with public. Volunteerism (possible citizens academy).
3. Increase number of sworn officers as Town grows.  
Keep up with anticipated growth; specialized departments. Plan for future needs.
4. Enhance Community Policing/more high profile.  
Enact citizens on patrol-COPS, VIPS; build up crime watch; neighborhood liaisons, more foot/bike patrols at housing areas; police business liaison.
5. Address speeding issues (such as traffic calming). Emphasize safety factor; step up monitoring and enforcement. Lights at crosswalks.

## **Finance and Administrative Support Service Priorities for FY 2011**

1. **Wi-fi system in Town. (Town infrastructure)**
2. **Focus on 5-year planning for capital and operations, including finance software.**  
Permit tracking system like the County; a plan for major project financing; finance mechanisms.
3. **Consolidate online services: water, sewer, customer inquiries, permits.**  
More forms available on-line with instructions; also create so can be filled out online; online bill paying. Update technology. Budget billing.
4. **Preauthorized debits for utility billing.**

## **Community Development – Community Promotion Service Priorities for FY 2011**

- 1. Events**  
More resources in order to plan/execute. Signature event that La Plata is known for. (Taste of La Plata Day) Enhance events.
- 2. “Old Town” signage for community events.**  
Includes advertising. Town signage advertising Town events.
- 3. A display at Town Hall showing plats, boards, growth of La Plata, and also history memorabilia.**  
Display cases featuring art on loan from other organizations  
Annual event by MML-Municipal Main Street. This year the theme is about going “green.”
- 4. More interaction with La Plata Business Association.**

## **Community Development – Protective Inspection Service Priorities for FY 2011**

- 1. Enforce issues with existing problem premises.**  
Include fences, resolve graffiti.
- 2. Sidewalk ordinance revisions – who is responsible for what?**

## **Community Development – Code Enforcement Service Priorities for FY 2011**

- 1. Code enforcer expansion**  
Sidewalks, snow shoveling, street lights, dogs, ADA, etc.; be more proactive; fences. More citizen education about code enforcer’s job. More education about home renovators.
- 2. Staff report on violations and where they are in the system.**

## **Community Development – Planning and Zoning Service Priorities for FY 2011**

- 1. Upgrade technology**  
Acquire and integrate GIS capabilities into Enterprise Resource Planning System (ERP.)  
Create GIS capability (resources, manpower.) Electronic metes and bounds of the Town.
- 2. Continue with Green Building initiatives.**
- 3. Vision team.**  
**(Establish town borders and size - ultimate size).**  
Outreach education about growth and development.

## **Public Works Service Priorities for FY 2011**

### **Refuse Collection**

- 1. Create a goal statement that addresses the reduction of average landfill refuse per capita.**  
Continue to pursue Commercial business recycling; assess trucks we have and what we need in future.
- 2. Work toward automation (may include purchase of cans by Town.)**  
Compete for more commercial.

### **Road Maintenance**

- 1. Continue with aggressive clean-up plan and beautification program, and staff.**  
Includes contract for sweep cleaning on a regular basis-for entire year; employees more proactive; system for weeding of Town property, edging.
- 2. Comprehensive survey of streets/sidewalks/gutters and rank them.**  
Complete a maintenance assessment of stormwater.

### **Parks Maintenance**

- 1. Plan for a Community Center for Town of La Plata.**  
Create budget for design.
- 2. Create a budget for Tilghman Lake so it can be used, including a person/staff.**  
Begin design for bath facility at Tilghman; consider "green."
- 3. Implementation of plan for Parks and Rec and funding sources.**  
Determine best use of Wills Park. Work with contractor for design, maintenance and purchase of equipment. Park on east side of Town Hall.

### **Support**

- 1. Work toward implementing the needs assessment.**
- 2. Obtain required certifications and licenses for Public Works employees.**
- 3. Work toward implementing stronger emphasis on safety of workers.**

## **Water and Wastewater Service Priorities for FY 2011**

- 1. Fully implement water and sewer plan.**
- 2. Town water management plan.**  
Includes institute conservation systems, more developer use of grey water.
- 3. Create Stormwater Utility Plan.**
- 4. Expectation of service/analyze**  
Staff to meet inspections internally; fire hydrant inspections.
- 5. Determine our stormwater management/inspection responsibilities.**  
Encourage fences around storm water management ponds.
- 6. Stormwater inventory and assessment; initial and during/after rain events.**  
Includes stormwater pond maintenance plan; storm drain cleaning.

## **Town Management and Council Relations Service Priorities for FY 2011**

- 1. Establish tracking database and regular/weekly updates on priorities/projects/top 10 for Council or staff.**
- 2. Consolidated monthly staff report.**

## **Ideas That Cut Across All Services/General Administration – FY 2011**

- 1. Employee evaluation system.**  
**Review suggestions of employee survey and possible implementation.**  
Provide continuing education and training for all employees. More recognition for all employees.
- 2. Merit system for all employees; evaluate wages.**  
More structured pay system.
- 3. Adequate staff for job assignments.**  
Review resources-staff/other to address future growth.
- 4. Long range capital planning, including ongoing operations and maintenance**
- 5. Economic Development: foster economic development and community outreach.**