

Design Review Board
Town Hall, La Plata, Maryland
Meeting
November 17, 2010, 9:00 AM

Present: Chairman Robert Turgeon, Councilman Joe Norris, Joann Baierlein, Steve Urso, Judy Hamilton, David P. Gallagher

Town Staff: Cathy Flerlage, Director of Planning & Zoning; Joy Mandley, Planning Assistant.

Minutes:

Chairman Turgeon called the meeting to order at 9:01 AM and led the Board and all attendees in reciting the Pledge of Allegiance.

Approval of November 3, 2010 meeting minutes

Mrs. Baierlain moved to approve the minutes of the November 3 meeting. Mr. Urso seconded the motion and it passed by unanimous vote.

Matters of Discussion and Review

- Hunt Ford Inc. – 6825 Crain Highway
[Description: Approval of the New Detached Signage for the Hunt Ford Hometown Car and Van Rental service.]

Mrs. Hamilton moved to approve the Hunt Ford Inc. – 6825 Crain Highway, new detached signage. Mrs. Baierlein seconded the motion and it passed by unanimous vote.

- Commercial Highway Design Guidelines
[Description: Discussion and review of future amendments and changes to the guidelines.]

Mrs. Flerlage, followed by Ms. Joy Mandley presented the proposed changes to the Commercial Highway Design Guidelines, and pictures of design examples, as discussed at previous meetings.

- Page 16 – Replace the picture of Panera’s dumpster screening with the Popeye’s dumpster enclosure that is painted to match the brick color of the Popeye’s building.
- Page 21 – Switch the pictures around.
- Page 23 – Get a picture with a view farther away from the building in order to open up the view of the building.
- Page 25 – Place a picture of the south side view of the Target building.
- Page 32 – Replace picture with one that reflects the guidelines more effectively.
- Page 34 – Add another picture to this page (of the Safeway or World Gym.)

- Page 37 – Insert a picture of the wall at the courthouse in relation to the buildings adjacent to it.
- Page 41 – Take pictures of either the Town Mouse, Arby's, new McDonald's or Chick-fil-a entrances.
- Page 42 – Take a picture of the Dash-In site on route 301.
- Page 48 – Pictures of spotlights or other lighting fixtures (take pictures at night.).

The Design Review Board also suggested to check if the Burger King building had flood lights that might work as a picture for page 48 of the guidelines. As well as to discourage naturally weathered wood screening enclosures, and perhaps making it a condition that the wood enclosures must be either stained or painted.

The Board stated that the captions for each picture in the guidelines should contain general information describing the relation each picture has to the guidelines. It was also specifically referenced that the Town should not advertise any business within the Design Guidelines, to ensure equality towards every business within the Town of La Plata.

[Please refer to the Commercial Highway Design Guidelines for the Town of La Plata.]

Other Business

- Planning and Zoning Project Updates – Cathy Flerlage
 1. The Valvoline building project has made no progress so far.
 2. No action has been made by Southern Oil at the old Exxon property but the new owners have been maintaining the property so that they abide by the Town Code.

There being no further discussion, Chairman Turgeon moved to adjourn at 10:28 AM. Councilman Norris seconded the motion and it carried.

Submitted by:

Joy Mandley
Planning Assistant
Town of La Plata