

Design Review Board  
Town Hall, La Plata, Maryland  
Work Session  
September 15, 2010, 9:00 AM

Present: Chairman Robert Turgeon; Councilman Joe Norris; Joann Baierlein; Judy Hamilton; David P. Gallagher; Jeannine James; Hank Payton – Board members

Town Staff: David M. Jenkins, Director of Municipal Development; Danielle Mandley, Town Clerk; Cathy Flerlage, Director of Planning & Zoning; Joy R. Mandley, Planning Assistant.

Minutes:

Chairman Turgeon called the meeting to order at 9:00 AM.

### **Matters of Discussion and Review**

- Commercial Highway District (C-H) – Community Design Guidelines.  
[Description: Discussion of proposed changes to the Community Design Guidelines.]
- Central Business District (C-B)– Community Design Guidelines.  
[Description: Discussion of proposed changes to the Community Design Guidelines.]

Ms. Flerlage and Ms. Joy Mandley, briefly described the proposed changes to the Commercial Highway District and Central Business District Community Design Guidelines, as previously discussed by the Board.

Design Review Board Consensus: Following discussion, the Board agreed to have staff provide a mark-up copy reflecting the proposed text changes, and to collect pictures and graphics options for future discussion and approval, using examples of design aspects throughout the Commercial Highway District.

### **Other Business**

Ms. Flerlage presented her draft of the Master Sign Plan, and advised the Board of the difficulty in gaining the cooperation of the owners and/or tenants of the Argyle Building regarding the need to adopt a Master Sign Plan.

Design Review Board Consensus: Following discussion, the Board agreed that the Argyle Building is required to have a Master Sign plan and for staff to work with the building owners regarding the signage for each tenant.

There being no further discussion, by unanimous consent the meeting was adjourned at 11:30 AM.

Submitted by:

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Danielle Mandley  
Town Clerk