

La Plata Planning Commission
Town Hall, La Plata, Maryland
Regular Meeting
December 6, 2011, 7:00 PM

Present: Chairperson Debra W. Posey; Rich Gilpin (arrived at 7:12 p.m. and participated in the discussion), Keith A. Hettel, Garyton C. Echols, Jr., C. Keith Back, – Commission members; David M. Jenkins, Director of Planning and Community Development; Danielle Mandley, Town Clerk

Town Staff: Theresa Dent, Senior Planner

Minutes:

Chairperson Posey called the meeting to order at 7:00 PM and led the Commission and audience in reciting the Pledge of Allegiance.

Approval of November 1, 2011 minutes

Mr. Hettel moved to approve the minutes of the November 1, 2011 meeting. Councilman Back seconded the motion and it passed by unanimous vote.

► Matters of Discussion and Review

- Zoning Ordinance Review

Mr. Jenkins briefly discussed the memorandum from Planning and Community Development Staff, dated December 6, 2011, and an article titled “Zoning at 85”, which were included in the meeting packets. The documents provided information and guidance on themes to revise the Town Zoning Ordinance to make for a more user friendly document, by looking at formats of other towns, cities and counties.

Planning Commission Consensus: Following discussion the Commission agreed that they should consider a purpose and intent clause for each section, include permitted use tables, include flowcharts for the development process, consider the use of interns for the creation of the tables and charts, and that staff should start by preparing a development review chart to be included in the Ordinance during the revision process.

► Other Business

- Planning and Community Development Project Updates – David M. Jenkins

Mr. Jenkins briefed the Commission on pending Town, County and State projects, including Plan Maryland; Charles County Comprehensive Plan, and; anticipated applications for construction projects within the Town.

Mr. Hettel spoke to acknowledge the work of the Commission and to thank staff and the Commission for their support and efforts during his long standing term on the Planning Commission. The Commission members thanked Mr. Hettel for serving on the Commission for the last 11 years.

► Future Agenda Items

- McDonald's, 109 Drury Drive – Application for approval of a revised site plan to include a modified drive-thru.
- Zoning Ordinance Review

There being no further discussion, Mr. Hettel moved to adjourn at 7:00 PM. Mr. Gilpin seconded the motion and it carried.

Submitted by:

Danielle Mandley
Town Clerk