

# Celebrate LA PLATA!

Saturday, April 30, 2016  
12:00 noon – 4:00 pm

## VENDOR APPLICATION

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone H or W: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Business Type:

- \_\_\_\_\_ Craft Vendor (handmade items)  
\_\_\_\_\_ Commercial Vendor (non food items)  
\_\_\_\_\_ Non-profit information and programs

Briefly describe product or services:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will you need electricity?     No                       Yes    (only 110 voltage is available)

Booths with access to electricity are very limited and are distributed on a first come, first served basis.

**Due to limited number of vendor spaces this event fills up quickly.  
Registration will close once all the vendor spaces are full.  
(Waiting list will be started if necessary.)**

This event is free for vendors/crafters to participate. There is no booth fee.

Mail application to:    **Town of La Plata, Attn: Colleen Wilson  
P.O. Box 2268, La Plata, MD 20646**

Email application to:    [cwilson@townoflaplata.org](mailto:cwilson@townoflaplata.org)

**I have read and understand the Vendor/Crafter/Exhibitor Information and Rules. If I am a Home Party Sales vendor, I understand that my application may be denied if another vendor from the same company submitted an application first, as only one vendor from each company is permitted at the show.**

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Date

**CELEBRATE LA PLATA**  
**Saturday, April 30, 2016 12:00 noon – 4:00 pm**

CRAFTER/EXHIBITOR INFORMATION AND RULES

- Set up will begin at 9:30 am for field and parking lot spaces. The vendor/crafters booth/space size is approximately 9' x 10'. These spaces will be marked off. Each vendor is required to provide their own tables, chairs and tent (if desired). Please respect other vendors and adhere as closely to the 9' x 10' area as well as possible. Tents are welcome and may be staked into the ground for those spaces in the field. If your space is on the parking lot you may still use a pop up tent and should have a way to weigh it down in case of wind.
- Once you have unloaded, park your vehicle at Sacred Heart Church. We would like to leave the already limited street parking available to event attendees.
- We ask vendors to adhere to the Town rules during events – no pets, alcohol or smoking on the grounds during Town events. (Exceptions will be made by event coordinator for organization that animals are part of like Humane Society)
- Breakdown can begin no earlier than 4:00 pm.
- In case of rain, please check the web site for updated information as to the status of the event. We do not have a rain date in place for this event. **Please provide a cell number and email on application so we can contact you in case of any weather issues.**
- If you have any items that break (glass, ceramic, etc.), please pick up the pieces and notify one of the Town Hall employees. We have many events on the Town Hall grounds for families and children and want to prevent any unforeseen injuries.
- **Please clean up after yourself before you leave.** There is a dumpster located on the opposite side of the Town Hall for any trash, empty boxes, etc. **Do not leave boxes and large items next to the trash cans or in your vendor space.** If it does not fit into a trash can, put it into the dumpster. Remember, participation in the event was free to you, please be respectful to the Town of La Plata!