

**COUNCIL OF THE TOWN OF LA PLATA
Resolution 10-10**

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|------------------------|--------------------------|
| Introduced By: | Mayor Roy G. Hale |
| Date Introduce | May 25, 2010 |
| Date Adopted: | May 25, 2010 |
| Date Effective: | May 25, 2010 |

A RESOLUTION concerning

Authorization for Town Manager to Enter into a Contract for Uniform Rental & Related Services for the Town's Department of Public Works and Its Employees

FOR the purpose of authorizing the Town Manager to execute and deliver, on behalf of the Town of La Plata, a contract for Uniform Rental & Related Services for the Town's Department of Public Works and Its Employees.

* * * * *

WHEREAS, the work that the Town's Public Work's employees perform regularly puts them in situations where they are exposed to dirt, gas & oil, garbage and other materials that can readily stain, soil or otherwise damage their clothing;

WHEREAS, the Town desires to ensure that its public work's employees have standardized, clean and well maintained clothing;

WHEREAS, the Town has decided that the best way to achieve its objectives for clothing its public works employees is for the Town to provide uniforms to the employees;

WHEREAS, the Town has determined that the most efficient and effective way to provide the uniforms, is to have a uniform supply company provide, clean and maintain the uniforms; and

WHEREAS, the St. Mary's County Public Schools selected Cintas to supply, clean and maintain the uniforms for their custodial staff via a competitive bidding process and Cintas has offered the Town of La Plata pricing that is, in all material respects, the same as that which they offered to the St. Mary's County Public Schools thus complying with Section 43-2 C of the Town Code;

43 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN**
 44 **OF LA PLATA** that Daniel J. Mears, the Town Manager, is hereby authorized to execute and
 45 deliver, on behalf of the Town of La Plata, a contract for Uniform Rental & Related Services, for
 46 the Town's Department of Public Works and Its Employees., as outlined on the attached
 47 "Standard Uniform Rental Service Agreement" form, with CINTAS..
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 49
 50

51 **ADOPTED AND APPROVED** by the Council of the Town of La Plata on
 52 this 25 day of May, 2010.

SEAL:



COUNCIL OF THE TOWN OF LA PLATA

Roy G. Hale
 Roy G. Hale, Mayor

R. Wayne Winkler
 R. Wayne Winkler, Councilman

C. Keith Back
 C. Keith Back, Councilman

Paretta D. Mudd
 Paretta D. Mudd, Councilwoman

Joseph W. Norris
 Joseph W. Norris, Councilman

ATTEST:

Danielle Mandley
 Danielle Mandley, Town Clerk
 Date: 5/25/10



62-3

New _____ Renewal X

Location No. 393-Waldorf

Contract No. 110

Customer No. 110

Date 5/12/10

Phone 301-870-3377

STANDARD UNIFORM RENTAL SERVICE AGREEMENT

Customer Town of La Plata

Address 7225 Crain Hwy City La Plata State MD Zip 20646

UNIFORM PRICING:

| Item # | Description | Inventory | Changes | Weekly Price |
|--------|---|-----------|---------|--------------|
| 905 | Combo- 935 work shirts / 945 work pants | 22/11 | 4/5 | \$6.38 |
| 970 | Jackets | 2 | 1 | \$1.25 |
| 741 | Shorts | 11 | 5 | \$2.125 |
| | | | | |
| | | | | |

- This agreement is effective as of the date of execution for a term of 36 months from date of installation.
 - The additional charges listed below are subject to adjustment by Company effective upon notice to Customer, which notice may be in the form of an invoice.
 - Name Emblem \$ 1.50 ea • Company Emblem \$ 2.75 ea
 - Custom Emblem \$ 2.75 ea • Embroidery \$ _____ ea
 - COD Terms \$ 15.00 per week charge for prior service (if Amount Due is Carried to Following Week)
 - Credit Terms - Charge Payments Due 10 Days After End of Month
 - Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
 - Automatic Lost Replacement Charge: Item _____ % of Inventory _____ \$ _____ Ea.
 - Minimum Charge \$ 100.00 per delivery.
 - Make-Up Charge \$ 1.75 per garment.
 - Non-Standard/Special Cut Garment (i.e., non-standard, non-stocked, unusually small or large sizes, unusually short or long sleeve or length, etc.) premium \$ 0.10 per garment.
 - Seasonal Sleeve Change \$ N/A per garment.
 - Under no circumstances will the Company accept textiles bearing free liquid. Shop towels may not be used to clean up oil or solvent spills. Shop towel container \$ N/A per week.
 - Artwork Charge for LogoMat \$ N/A
 - Uniform Storage Lockers: \$ _____ ea/week, Laundry Lock-up: \$ _____ ea/week Shipping: \$ _____
 - Service Charge \$ 10.00 per delivery.
- This Service Charge is used to help Company pay various fluctuating current and future costs including, but not limited to, costs directly or indirectly related to the environment, energy issues, service and delivery of goods and services, in addition to other miscellaneous costs incurred or that may be incurred in the future by Company.
- Size Change: Customer agrees to have employees measured by a Cintas representative using garment "size samples". A charge of \$ _____ per garment will be assessed for employees size changed within 4 weeks of installation.
 - Other Uniform Advantage - \$0.04 per garment

FACILITY SERVICES PRODUCTS PRICING:

| Item # | Description | Rental Freq. | Inventory | Unit Price |
|--------|--------------|--------------|-----------|------------|
| 84020 | 3x10 Mats | W | any | \$6.00 |
| 84350 | 3x5 Mats | W | any | \$4.00 |
| 7418 | Parts Washer | W | any | \$20.00 |
| 912 | Soop Service | W | any | \$2.25 |
| 2160 | Shop Towels | W | any | \$0.12 |
| 84701 | Logo Mats | W | 1 | \$27.50 |

Cintas Loc. No. 393-Waldorf Please Sign Name X

By _____ Please Print Name X

Title _____ Please Print Title X

Accepted-GM: _____

Form Distribution: (1) White-Office (2) Canary-Customer (3) Pink-Corporate Office