

**COUNCIL OF THE TOWN OF LA PLATA
Resolution 10-5**

Introduced By:	Mayor Roy G. Hale
Date Introduce	March 23, 2010
Date Adopted:	March 23, 2010
Date Effective:	March 23, 2010

1 **A RESOLUTION** concerning

2
3 **Acquisition of new Time & Attendance Systems**

4
5 **FOR** the purpose of authorizing the Town Manager to execute and deliver, on behalf of the
6 Town of La Plata, a contract/agreement for the acquisition of a new Time & Attendance
7 system.

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9 * * * * *

10
11 **WHEREAS**, the Town's employees currently record the time they work using several
12 different methods, all of which manual calculation and classification of the hours worked and
13 manual entry of the time into the Town's current payroll system, all of which is time consuming
14 and increases the likelihood of errors; and,

15
16 **WHEREAS**, it is the Town's desire to enhance the efficiency and accuracy of the payroll
17 process by acquiring a single Time & Attendance system that can be utilized by all of the Towns
18 employees to record the hours that they work, apply the Town's payroll rules and automatically
19 calculate and classify hours into the proper pay categories and feed this information to the
20 payroll module of the Town's new ERP; and

21
22 **WHEREAS**, the Town Treasurer and staff have researched vendors and systems; and

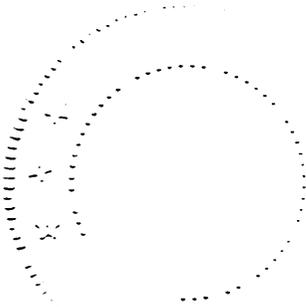
23
24 **WHEREAS**, the Town Treasurer, based on research, recommends that the Town acquire
25 Data Management, Inc.'s Time Clock Plus Professional (version 6.0) Time and Attendance
26 system, as detailed on the attached proposals; and

27
28 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN**
29 **OF LA PLATA** that Daniel J. Mears, the Town Manager, is hereby authorized to execute and
30 deliver, on behalf of the Town of La Plata, a contract/agreement for the acquisition of Data
31 Management, Inc.'s Time Clock Plus Professional (version 6.0) Time and Attendance system, as
32 detailed on the attached proposals.

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34

35 **ADOPTED AND APPROVED** by the Council of the Town of La Plata on
36 This 23day of March, 2010.

SEAL:



ATTEST:

Danielle Mandley
Danielle Mandley, Town Clerk
Date: 3/23/10

COUNCIL OF THE TOWN OF LA PLATA

Roy G. Hale
Roy G. Hale, Mayor

R. Wayne Winkler
R. Wayne Winkler, Councilman

C. Keith Back
C. Keith Back, Councilman

Paretta D. Mudd
Paretta D. Mudd, Councilwoman

Joseph W. Norris
Joseph W. Norris, Councilman

TIMECLOCK PLUS™
 by Data Management, Inc.
 3322 Loop 306, San Angelo, TX 76904
 325 223-9500 fax: 325 223-9104
 sales@timeclockplus.com

Quote No.	Customer#	Quote Date
199428	172365	03/12/2010

CUSTOMER
Town of La Plata Bob Oliphant 305 Queen Anne St La Plata, MD 20646-5981

Rep	Entry	Method of Shipment	Method of Payment
HIRT	HIRT	UPS Ground	Pre-Paid

Stock No.	Ordered	Description	Unit Cost	Total
22-401	1	TimeClock Plus 6.0 Professional	2,299.00	2,299.00
	50	6.0 Professional Employee Licenses		
		Discount	-350.00	-350.00
30-381	1	Shift Differential	700.00	700.00
		Automatically calculates shift premiums		
		Discount	-100.00	-100.00
30-733	1	3.0 WebClock (for V6 Professional)	1,500.00	1,500.00
		Discount	-200.00	-200.00
45-175	1	BIO 100 Series Ethernet Pin Punch	2,600.00	2,600.00
		Optional Extended Maintenance Available (Ask about 3-year EMAs if interested)		
		Includes 1 year Parts and Labor Warranty		
		Discount	-150.00	-150.00
99-205	1	Systems Support Contract (Premium)	1,438.29	1,438.29
		12 Months of Premium Technical Support		
30-814	2	Professional Services Virtual On-Site Support (Per hour)	225.00	450.00
30-667	1	Incode (Export Module)	800.00	800.00
		Discount	-250.00	-250.00
		Optional: 3 Year Overnight Replacement on Hardware \$600/clock		



Subtotal: 8,737.29
 S & H: 25.00
 Tax: 0.00
 Total: 8,762.29

Money back guarantee, IF APPLICABLE to this quote, begins on date of shipment. Applicable taxes may apply.
 Money back guarantee does not apply to S&H, encoded or printed badges, specialty order items, or lease purchases. Visit www.timeclockplus.com/dm/guarterms.aspx.
 COMPANY CONFIDENTIAL