

Council of the Town of La Plata  
Town Hall, La Plata, Maryland  
Work Session  
November 20, 2007, 7:00 PM

Present: Mayor Gene Ambrogio, Councilman Scot D. Lucas, Councilman Vic E. Newman;  
Daniel J. Mears, Town Manager; Judith T. Frazier, Town Clerk; Joseph W. Norris,  
Treasurer

Minutes:

Mayor Ambrogio called the meeting to order at 7:00 PM.

### Matters of Council Discussion

#### Banner sign regulations

*Description: The Council will continue discussion of this topic, including the results of the research of County sign regulations requested at the September 18 work session, at which the Council also agreed to consider amending the display period to 45 days, 4 times per year.*

Council consensus: Following discussion, the Town Council agreed that a letter should be sent to the La Plata Business Association (LPBA) advising them that the Town Council reviewed the banner sign regulations and decided to maintain the regulations as they exist. It was also agreed that the LPBA be provided with a copy of the information regarding comparison of the Town and County banner sign regulations.

#### Additional paving overlay projects

*Description: The Town Manager will provide information regarding adding Redbud Court, Crabapple Court, Alder Court and Persimmon Court to the street overlay project bid awarded to All-Pro Asphalt on October 23, 2007. If the Council agrees to add these streets to the project, action would be taken at the November 27 meeting.*

Council consensus: Following discussion, the Town Council agreed to include on the November 27 agenda approval of adding Redbud Court, Crabapple Court, Alder Court and Persimmon Court to the street overlay project bid awarded to All-Pro Asphalt on October 23, 2007.

#### 5-year Financial Plan for Operating and Capital Budgets

*Description: The Town Treasurer will provide information regarding a project to develop a 5-year Financial Plan for Operating and Capital Budgets.*

Mr. Norris recommended that the Town develop a 5-year Financial Plan for the Operating and Capital Budgets, and that the Town contract with a consultant to help develop the Plan.

Council consensus: Following discussion, the Town Council agreed that the Town Manager and Town Treasurer may proceed as recommended, and accepted Councilman Newman's offer to contact MML for templates/models as resources.

Minor changes to the Town's Investment Policy

*Description: The Town Treasurer will provide information regarding minor changes to the Town's Investment Policy (adopted by Resolution 05-12 on 11/8/05), to amend the name of the Town Manager on the "Delegation of Duties" form, and to amend the name of Mercantile Southern Maryland Bank to PNC Bank on the "List of Approved Banks" (last amended on 5/23/06.) If the Council agrees to these minor changes, action would be taken at the November 27 meeting.*

Council consensus: Following discussion, the Town Council agreed to include on the November 27 agenda approval of the minor changes to the investment policy.

Budget transfers for FY 07 Budget; budget amendment for FY 08 Budget

*Description: The Town Treasurer will provide information, based on recommendations made by the auditor, for a budget transfer for the FY 07 Budget which will need to be effective 6/30/07; and for a budget amendment for the FY 08 Budget to increase Water Fund Revenues by \$900,000, with the money coming from Major Facility Fee Reserves, and an appropriation in the amount of \$900,000 in the Well 8 Capital Improvements Account for Well 8 improvements (well house, controls, etc.) The bid was approved previously but these items were not included in the original FY 08 Budget. If the Council agrees to these budget transfers and amendments, action would be taken at the November 27 meeting.*

Council consensus: Following discussion, the Town Council agreed to include on the November 27 agenda approval of the budget transfers for the FY 07 Budget and the budget amendment for the FY 08 Budget.

Matters of Information

- Mayor Ambrogio led a brief discussion regarding the procedures described in the Town Code which provide for appointing people to the various Town Boards and Commissions by nomination of the Mayor and approval by the Council. Following discussion, the Town Council agreed they would review all applications and interview all applicants.
- The next work session is scheduled for December 11.
- The December 18 work session has been cancelled.
- The meeting regularly scheduled for December 25 has been rescheduled to December 18.

There being no other business, Mayor Ambrogio moved to adjourn the meeting at 8:00 PM. Councilman Lucas seconded the motion and it carried.

Submitted by:

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Judith T. Frazier  
Town Clerk