

Design Review Board
Town Hall, La Plata, Maryland
Meeting
October 6, 2010, 9:00 AM

Present: Chairman Robert Turgeon; Councilman Joe Norris; Steve Urso; Judy Hamilton;
Jeannine James

Town Staff: Daniel J. Mears, Town Manager; David M. Jenkins, Director of Municipal
Development; Danielle Mandley, Town Clerk; Cathy Flerlage, Director of
Planning & Zoning; Joy R. Mandley, Planning Assistant.

Minutes:

Chairman Turgeon called the meeting to order at 9:04 AM and led the Board and all attendees in reciting the Pledge of Allegiance.

Approval of August 18, 2010, and September 15, 2010 meeting minutes

Ms. James moved to approve the minutes of the August 18, 2010 meeting. Ms. Hamilton seconded the motion and it passed by unanimous vote.

Councilman Norris moved to approve the minutes of the September 15, 2010 meeting. Ms. James seconded the motion and it passed by unanimous vote.

- Commercial Highway District – Community Design Guidelines
[Description: Discussion of proposed changes to the Community Design Guidelines.]
- Central Business District – Community Design Guidelines

Chairman Turgeon and the Board reviewed suggested changes for the Commercial Highway District Community Design Guidelines, including:

- Site Planning, A1: Keep the original illustration, but replace with a better reproduction.
- A2: Keep original illustration.
- B. Building Design, B13: Strike 6.
- F. Signage, F1: “DISCOURAGE USE OF PERMANENT POLE SIGNS”.
- F3, 1B: Strike “interior”, and “of DRAWING not more than 150 watts 25 AMPS”, to read as follows:
 - “A white internal light with primary and secondary images illuminated on an opaque background. The background of all signs must be opaque. Illuminated borders are not permitted.”

Design Review Board Consensus: Following discussion the Board agreed that Chairman Turgeon would work with staff to comprehensively review for consistency the C-H and C-B Design Guidelines and that updated drafts, along with picture options inserted would be presented for the next meeting for further discussion. It was further agreed that the DRB Authority language in the Town Code should be modified to include PRID projects.

Other Business

Ms. Flerlage presented a draft of the Argyle Building Master Sign Plan that she is working on, which is anticipated to be on the agenda for the October 20, 2010.

There being no further discussion, Councilman Norris moved to adjourn at 10:22 AM. Ms. James seconded the motion and it carried.

Submitted by:

Danielle Mandley
Town Clerk