

**Design Review Board
Minutes of Meeting**

**December 6, 2006
9:00 A.M.**

Present: Jim Goldsmith, Bob Turgeon, Joann Baierlein, Judy Hamilton,
Cheryl McGuire, Tim Hart, Paddy Mudd
Excused: Tim Berres
Town Staff: Carol Rollins and Gayle Curry

The meeting was called to order at 9:00 a.m. by Cheryl McGuire, chair.

Everyone stood and said the Pledge of Allegiance.

Sacred Heart Church, 201 St. Mary's Avenue

The Central Business District Community Design Guidelines apply to this project.

The applicant appeared before the Board on October 18, 2006. Attached is a revised package for your review and approval which includes a design review application, sign permit application and sign details.

The applicant is requesting a 21 sq. ft. detached sign, 5 ft. in height.

The maximum sign area allowed is 30 square feet, 12 feet in height.

No attached signage is being proposed at this time.

The proposed signage is Code compliant.

Mr. Turgeon recused himself from this portion of the meeting.

Mr. John L. Hayden, Sacred Heart Church was present at this meeting.

Mr. Hayden stated that he had noticed that the sign was "obnoxiously big" and went back and re-evaluated the sign.

Mr. Hayden stated that the sign will be lighted with a single spot light.

Mrs. McGuire gave Mr. Hayden some suggestions on the sign. She stated that it has been suggested that the sign is a little difficult to understand.

Mr. Hayden had no problem with the suggestions that was given to him.

Mrs. McGuire stated that the only thing she had a problem with was the colors.

Mr. Hayden stated that they were taking the black part out of the heart and making the heart red with the rays coming out of the heart being done in gold color only.

Mrs. McGuire asked if there was a motion to approve the sign as presented. Mr. Goldsmith made the motion, Mrs. Mudd seconded the motion. Motion carried and was approved by the board.

JOHEL Partnership Building - The Greene Turtle Restaurant/Office/Retail, 6 St. Mary's Avenue

The Central Business District Community Design Guidelines apply to this project.

The Design Review Board granted approval of building elevations, a site plan, and a master sign plan on June 15, 2006.

The applicant is requesting approval of 2 detached signs. The directory sign that will list several tenants is double-sided at 52" x 34" (12 sq. ft.) 5'11" in height. The restaurant sign is double-sided at 28" x 52" (10.1 sq. ft.) 4'6" in height.

The proposed signage is Code compliant.

Mr. Tom Rowe of Wesley Drive, Waldorf, Maryland was present for this meeting.

Mr. Hart wanted to know about the tenant sign - whether or not there was a Master Sign Plan done.

Mr. Goldsmith wanted to know where the monument sign was going and where the tenant sign would be going?

Mr. Turgeon and Mrs. Hamilton both stated that they like the sign.

Councilwoman Mudd stated that she likes the entire block there.

Mrs. Baierlein stated that she liked the sign as well but was concerned about the color white in the sign.

Mr. Hart was concerned about the Font with respect to the Master Sign Plan.

Mr. Goldsmith made a motion to approve the monument sign with the master sign plan in mind pertaining to the Font being Times New Roman.

Mr. Hart seconded the motion. Motion was approved by the Board.

Councilwoman Mudd made a motion to approve the Greene Turtle sign as presented. Mr. Goldsmith seconded the motion. Motion was approved by the Board.

Sunoco, 6685 Crain Highway

The Commercial Highway District Community Design Guidelines apply to this project.

The applicant has submitted a design review application, sign permits, and illustrations of the existing and proposed signage for the filling station.

On May 17, 2006, the applicant received approval to reface the existing detached sign (63 sq. ft) from Mobil to Sunoco, and the "car wash" attached signage (19 sq. ft.)

The applicant is requesting permission to reface the existing canopy sign (19.69 sq. ft.) and building sign "Snack Shop" (25.75 sq. ft.). Maximum allowed is 50 square feet.

The proposed signage is Code compliant.

Jennifer Ugolick of Ashburn, Virginia and Clayton McCain, Construction Engineer for Sunoco was present at this meeting.

Mr. Hart questioned about the "sunburst" on the sign. Wanted to know if that was included in the total footage of the sign?

Mr. Goldsmith has no objection to the sign, just clarification as to what constitutes signage.

Mr. Goldsmith asked if you actually count the words "car wash" as signage?

Mr. Turgeon stated that his original reaction to this was it was "flashy". Suggested to "tone it down" and make it in compliance with the square footage restrictions, it would meet the intent of the guidelines.

Mr. Goldsmith asked that if he would be satisfied if the board gave him approval on the snack shop and the Sunoco on the canopy with out the sunburst?

Mr. Goldsmith made the motion to approve the sign of the snack shop and Sunoco on the canopy without the sunburst within the allowed 50 square feet.

Mr. Turgeon seconded the motion. Motion was approved by the Board.

Meeting adjourned at 9:53 a.m.