

Council of the Town of La Plata
Town Hall, La Plata, Maryland
Work Session – 7:00 PM
August 17, 2010

Present: Mayor Roy G. Hale, Councilman R. Wayne Winkler, Councilman C. Keith Back, Councilwoman Paretta D. Mudd, Councilman Joseph W. Norris; Daniel J. Mears, Town Manager; Danielle Mandley, Town Clerk

Town Staff: Robert W. Oliphant, Treasurer

Minutes:

Call to Order

Mayor Hale called the meeting to order at 7:00 PM.

Matters of Council Discussion

- Draft Resolution: Surplus Vehicles and Materials.

Mr. Mears briefly discussed the surplus vehicles and materials, as described in “Attachment 1” to draft Resolution Surplus Vehicles and Materials.

Council consensus: Following discussion, the Town Council agreed consider adoption of the resolution at the August 31, 2010 Regular Meeting.

- Parks and Recreation: Recommendation for appointment.

Councilman Winkler described the recommendation of the Parks and Recreation for the appointment of Keysha Payton, to fill an unexpired term until March 25, 2012.

Council consensus: Following discussion, the Town Council agreed consider the appointment of Keysha Payton at the August 31, 2010 Regular Meeting.

- Town project updates
[Description: Mr. Mears to provide updates on the status of Town projects.]

Mr. Mears provided updates on the status of Town projects.

- Stormwater Management: Fee in lieu to be \$1.00 per square foot of limits of disturbance (LOD).
- Bid opening for ADA Sidewalk improvements.
- Wi-Fi: First phase scheduled to be installed September 3.
- CSX crossing: Town working to secure commitment on an easement and engineering contract.
- Special Taxing District: Town staff working with Charles County on establishing a billing system.

- EnerNOC, Inc.: the Town has experienced two (2) successful curtailments, and is currently waiting for information from SMECO on their electricity demand load shedding program.
- ERP and Time and Attendance System: Mr. Oliphant and Gale Crooks are working to implement the new financial system.
- Public Works has applied for a grant to cover the cost of an energy efficient HVAC system.
- The Maryland Board of Public Works is considering a grant for the installation of Restroom Facilities at Tilghman Lake Park, in the amount of \$100,000.
- The Comprehensive Parks and Recreation Master Plan is due to be ready for the first draft in October. Mr. Mears, Mr. Jenkins and Jim Goldsmith, participated in a roundtable discussion with other Municipalities pertaining to the Plan.
- The Town now participates with various forms of social media, including: Nixle, You Tube, and Twitter, with an auto-link directly from Nixle.
- According to an “Attitude” survey, incoming College freshman believe that email is outdated.
- The “Events” section of the Town website is the top viewed page, coming attractions information will be played on the screen before the feature movie, during “Screen on the Green”, and the snack bar will be open during certain events.
- WWTP – ENR upgrade: The project design is 85% complete with 100% completion expected in September. The next phase is to send the project design to the State for review and approval.
- Willow Lane Pump Station project: The most challenging aspects are almost complete and the next stage is installation of the gravity line.
- Vision Plan process: The committee is working on bylaws and articles of incorporation for the La Plata Town Center; it is anticipated to present the bylaws and articles of incorporation to the entire Vision Team in late September.
- Parks Video Program: The video surveillance for Caroline park is being configured for implementation.
- Councilwoman Mudd advised on the Kent Square and Phoenix Run resident’s request to cut down the shrubbery surrounding Caroline Park.

Matters of Information (none)

Future Work Session Topics (none)

There being no further business, Councilman Winkler moved to adjourn the meeting at 8:55 PM. Councilman Norris seconded the motion and it passed by unanimous vote.

Submitted by:

Danielle Mandley
Town Clerk

