

Council of the Town of La Plata
Town Hall, La Plata, Maryland
Work Session – 6:00 PM
April 13, 2010

Present: Councilman R. Wayne Winkler, Councilman C. Keith Back,
Councilwoman Paretta D. Mudd, Councilman Joseph W. Norris; Daniel J. Mears,
Town Manager; Michelle D. Miner, Assistant Town Manager; Danielle Mandley,
Town Clerk

Town Staff: Robert W. Oliphant, Treasurer; Cassin B. Gittings, Chief, La Plata Police
Department; David M. Jenkins, Director of Municipal Development; Robert F.
Stahl, Director of Operations; Jeff Garner, Director of Public Works

Minutes:

In the absence of Mayor Hale, Councilwoman Mudd acted as mayor pro tem and called
the meeting to order at 7:00 PM.

Call to Order

Matters of Council Discussion

- MD WARN Agreement
*Description: Discussions regarding authorizing the Town Manager to enter into the
Maryland Mutual Aird and Assistance Agreement.*

Mr. Mears briefly described the purpose and intent of the MD WARN Agreement,
explained that the draft agreement has been reviewed by legal counsel and that the Charles
County Commissioners recently adopted a Resolution to enter into the agreement.

Council consensus: Following discussion, the Town Council agreed to introduce and
consider adoption of a Resolution authorizing the Town Manager to enter into the MD WARN
Agreement at the April 27, 2010 Regular meeting.

- Senior Living Communities
*Description: Discussions pertaining to revisions to the Town's existing senior living
communities regulations.*

Mr. Mears briefly discussed the former Council's efforts to revise the Senior Living
Communities Section of the Town Code.

Council consensus: Following discussion, the Town Council agreed consider
introduction, pending the review of the Planning Commission.

- Proclamation – Public Service Recognition week
*Description: Discussions regarding a request for a proclamation in honor of Public
Service Recognition week .*

Mr. Mears briefly discussed a constituent request to honor Public Service Recognition week.

Council consensus: Following discussion, the Town Council agreed to include the Public Service Recognition week Proclamation on the April 27, 2010 agenda.

- Overview of Expenditures:
[Included in the meeting packets were documents used for reference and discussion, including; FY11 Budget Development, Assumptions, Pay Table Options, MSRPS rate history, and Exp-Summary.]

- Police

Chief Gittings briefly discussed anticipated expenditures for FY2010-2011 including: The Cops Grant application, which would pay the salary for a sworn Officer to increase the number of Officers on the street; replacement of 4 cars per year; real time parks surveillance; and upgrades for the AED equipment.

- Planning and Zoning

Mr. Jenkins briefly discussed the anticipated expenditures relating to the Vision Team, the GIS system, and to prepare for funding of future GIS personnel.

- Inspections

Mr. Thompsons spoke on the increase in issued building permits, and that the expenditures are based on and paid for by the building permit revenues. Therefore, there is no expectation of an increase in expenditures.

- Emergency Preparedness

Mr. Oliphant discussed the emergency preparedness items, which include emergency siren maintenance and mosquito spraying, stating that it is anticipated for the expenditures to remain level.

- Public Works

Mr. Stahl, and Mr. Garner discussed the items under Public Works, including; Administration, Facilities Maintenance, Fleet Maintenance, Streets, Parks Maintenance, and Parks and Recreation. The department goals include the purchase of used vehicles/equipment to reduce costs, work to accurately reflect actual expenses, work on solutions and expense projections for the sidewalk on Maple Avenue, and to include funds to match State grant awards.

Matters of Information [None]

Future Work Session Topics

Council Consensus: Following discussion the Council agreed to hold an additional Budge Work Session on Enterprise Funds, April 20, 2010 at 6:00 PM, and tentatively plan to finish discussions, April 22, 2010.

There being no further business, Councilman Winkler moved to adjourn the meeting at 9:58 PM. Councilman Back seconded the motion and it passed by unanimous vote.

Submitted by:

Danielle Mandley
Town Clerk