

Design Review Board
Town Hall, La Plata, Maryland
Meeting
December 7, 2011, 9:00 AM

Present: Chairman Robert Turgeon; Councilman Joe Norris; Joann Baierlein; Steve Urso; Judy Hamilton; David P. Gallagher; Jeannine James; Reginald Kearny – Board members

Town Staff: David M. Jenkins, Director of Municipal Development; Danielle Mandley, Town Clerk; Theresa Dent, Senior Planner.

Minutes:

Chairman Turgeon called the meeting to order at 9:03 a.m. and led the Board and all attendees in reciting the Pledge of Allegiance.

Approval of November 16, 2011 minutes, and September 7, 2011 amended minutes.

Mr. Urso moved to approve the minutes of the November 16, 2011 meeting. Mr. Gallagher seconded the motion and it passed by unanimous vote.

Mr. Gallagher moved to approve the amended minutes of the September 7, 2011 meeting. Mr. Urso seconded the motion and it passed by unanimous vote.

Matters of Discussion and Review

- La Plata Village Square: Pylon Sign Review

Shea Gronau presented the revised Pylon Sign for the La Plata Village Square, which was shortened by two (2) feet and reduced in size by twenty (20) square feet, as presented November 16, 2011. During discussion Ms. Gronau agreed to reduce the overall height of the sign and to make the sign wider, keeping the same square footage.

Ms. Baierlein moved to approve the La Plata Village Square Pylon Sign, as amended, by reducing the height to ten (10) feet, and increasing the width to ten (10) feet. Councilman Norris seconded the motion and it passed unanimously.

- Sleep Inn, 6860 Crain Highway – Façade Renovations

Sonny Patel presented the application for façade renovations of the Sleep Inn, 6860 Crain Highway, for conversion to a Holiday Inn Express. During discussion, Mr. Patel agreed to request approval from the Corporate Office of Holiday Inn, for a modification to the approved design. The modification will include a reduction of the number of EIFS bands, which are included in the design proposal.

Mr. Urso moved to approve the Sleep Inn 6860 Crain Highway, application for façade renovations, as amended by, removing a total of four (4) EIFS bands, or a minimum of two(2) EIFS bands, from the design. Councilman Norris seconded the motion and it passed by unanimous vote.

- McDonald's, 109 Drury Drive – Drive-thru Renovations

Pete Shand, representing McDonald's, presented the design proposal for drive-thru renovations. The proposal will include modifications to the existing two (2) in line order point style to a side by side two (2) order point style. The intent is to re-use the existing canopies and components, and to install an additional menu board to match the existing menu board.

Design Review Board Consensus: Following discussion the Board agreed to forward comments to the Planning Commission for consideration during the site plan review, regarding concern with the drive isle width, and the removal of parking spaces.

Ms. James moved to approve McDonald's 109 Drury Drive, application for drive-thru renovations, as presented.

- 500 Charles Street – Façade Painting

David Posey presented a description and pictures of the façade painting and renovations for 500 Charles Street. Following discussion Mr. Posey agreed to repair the damaged roof and to try to match the existing shingles.

Jeannine moved to approve the façade painting for 500 Charles Street, with a recommendation to repair the damaged roof. Councilman Norris seconded the motion and it passed unanimously.

- 201 Charles Street – Exterior Renovations

David Posey summarized the exterior renovation project, which is near completion, for 201 Charles Street. The project included the removal of a door on the front and the installation of a door on the side of the building, which will accommodate a second floor tenant. Following discussion Mr. Posey agreed to request that the Board of Elections remove the signage on the west side of the building, or to include an arrow pointing visitors to the front (north) side of the building. Additionally Mr. Posey explained that Civista (tenant) will make application for signage.

Chairman Turgeon moved to approve the 201 Charles Street exterior renovations, as amended, by recommending that the existing signage on the west side of the building be removed. Ms. Baierlein seconded the motion and it passed.

► Other Business

- Planning and Community Development Project Updates – Theresa Dent

There were no updates. The Planning Staff wished the Board Happy Holiday's and explained that it was expected that there will be items ready for the December 21 agenda.

- Council Updates – Councilman Norris [*None*]

There being no further discussion, Councilman Norris moved to adjourn at 10:40 AM. Ms. James seconded the motion and it carried.

Submitted by:

Danielle Mandley
Town Clerk