

Council of the Town of La Plata  
Town Hall, La Plata, Maryland  
Work Session  
July 17, 2012, 7:03 PM

Present: Mayor Roy G. Hale, Councilman R. Wayne Winkler, Councilman C. Keith Back, Councilwoman Paretta D. Mudd, Councilman Joseph W. Norris; Daniel J. Mears, Town Manager; Danielle Mandley, Town Clerk.

Town Staff: Robert W. Oliphant, Treasurer; David M. Jenkins, Director of Planning and Community Development.

Minutes:

Mayor Hale called the work session to order at 7:03 PM.

► **Matters of Council Discussion**

- Demonstration – Meeting Management Solution  
*[Description: A vendor demonstrated meeting management software and iPad application via a “Go-To Meeting” web demonstration.]*

In response to Council questions the presenter and Ms. Mandley provided information on the following:

- The meeting packets, when accessed are downloaded to the device.
- User notes are specific to that particular user and not accessible to other users.
- The meeting management solution allows for unlimited users and iPad apps.
- The solution works with all versions of the iPad.

Mr. Mears briefly discussed the agenda process and the efficiencies that can be realized by implementing such a system.

Council Consensus: Following discussion, the Council agreed that the project should move ahead, using the budgeted funds.

Councilman Norris requested an action item to provide a report on the security of our systems.

Planning Commission Request for Review – Mobile Home Communities

Mr. Mears, Mr. Jenkins and Councilman Back briefly discussed the review by the Planning Commission and the request by the La Plata Planning Commission for the Council to review and discuss Mobile Home Communities section of Town Code.

Council Consensus: Following discussion the Council agreed to advise the Planning Commission that the consensus is to remove Mobile Home Communities as a permitted special exception use.

- DRAFT Resolution – Center for Children MDHCD Investment Tax Credit Project

Mr. Mears discussed the Center for Children MDHCD Investment Tax Credit Project, which allows tax free donations to the Center for Children.

Council Consensus: Following discussion the Council agreed to consider adoption of the Resolution at the July 24 business meeting.

**►Matters of Information**

- Calendar to be updated yearly with all upcoming meetings, conflicts and planned rescheduling.
- The Water Meter Installation Project is nearing the end and there have been some issues during conversion with recording usages, which will be resolved.
- Councilman Norris advised that the Design Review Board will be short a member and that the alternate will be asked to become a full member.
- Councilwoman Mudd requested a street sign for Firehouse Street.

**►Future Work Session Topics**

- Update on Inflow and Infiltration (I&I).
- Systems Security analysis.

There being no further business, Councilman Winkler moved to adjourn the work session at 8:47 PM. Councilman Back seconded the motion and it passed by unanimous vote.

Submitted by:

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Danielle Mandley  
Town Clerk