



Boundary Line Adjustment Plat Checklist

Town of La Plata
 305 Queen Anne Street • P.O. Box 2268
 La Plata, MD 20646
 301-934-8421 Fax: 301-934-3965
www.townoflaplata.org

File Number: _____ Project: _____

Date: _____

I. Required Supporting Information:				
Code Reference	Description	Yes	No	N/A
§173.23.D.(10)	A copy of an existing plat			
§173.23.D.(20)	A draft proposed deed restrictions or covenants to be imposed and designation of the affected areas			
II. Title Information:				
Code Reference	Description	Yes	No	N/A
	TOLP File Number			
§173.23.C	Scale 1"=100'			
	Election District			
§173.23.D.(1)	Name of the Subdivision			
§173.23.D.(1)	Date of Original			
	Sheet ____ of ____			
§173.23.D.(2)	Name and address of the property owner			
§173.23.D.(3)	Name and address of the engineer or surveyor			
§173.23.E	"Boundary Line Adjustment Plat" in the plan title			
	Revision Date			
	Town of La Plata approval block			
	Health Department approval block			
Plat Information:				
Code Reference	Description	Yes	No	N/A
	Location Map			
§173.23.D.(5)	Scale at not less than 1"=2,000 or as appropriate to show the entire site and surrounding areas			

§173.23.D.(5)	North Arrow			
§173.23.D.(5)	Labels the site			
	Plat Information			
	Owner/Surveyor Certificate (Standard Text Used)			
§173.23.D.(4)	Graphic scale			
	Horizontal and Vertical Datum			
§173.23.D.(4)	North Arrow			
	Legend Symbols			
§173.23.D.(8)	The names of adjoining property owners			
	Existing and proposed boundaries of entire parcels involved. Use a "Z" in order to illustrate what area is being adjusted.			
	Add "500" prefix to adjusted lots. Add "Adjusted Parcel" designation to parcels being adjusted.			
	Address oval within each parcel or lot being adjusted.			
	Boundary lines with bearings and distances, corner markers and reference monuments of the entire site drawn to scale.			
	General Notes			
	Tax Map Block and Parcel Number			
§173.23.D.(9)	Acreage of the Site			
§173.23.D.(7)	Zoning District Classification (If more than 1 classification, the dividing lines should be shown on the land to be subdivided and on adjoining lands), Overlays			
	Non-conforming structures note: "There are/are no non-conforming structures on the site."			
	Recording of this Boundary Line Adjustment Plat will expand existing deeded parcel(s) of record by _____ square feet and will not result in additional building sites or increase in density or intensity beyond the current land use shown hereon.			
	Water/Sewer Provisions			
	Standard premise address note			
	Health Department Plat Notes (One (1) hard copy of all plats must be sent to the Health Department for review and approval prior to submitting the recording package for signature.			

	Utility Easement Note <i>“There shall be a ten (10) foot wide public utility easement across the front of each lot or parcel shown hereon for the purpose of installing and maintaining aboveground and underground utilities.”</i>			
	Comprehensive Plan compliance note as follows: <i>“This subdivision is in compliance with the Town of La Plata’s Comprehensive Plan.”</i>			