

Design Review Board
Town Hall, La Plata, Maryland
Regular Meeting
June 1, 2011, 9:00 AM

Present: Chairman Robert Turgeon; Councilman Joe Norris; Steve Urso; Judy Hamilton;
Jeannine James – Board members

Town Staff: David M. Jenkins, Director of Municipal Development; Danielle Mandley, Town
Clerk; Theresa Dent, Senior Planner; Joy R. Mandley, Planning Assistant.

Minutes:

Chairman Turgeon called the meeting to order at 9:03 AM and led the Board and all attendees in reciting the Pledge of Allegiance.

Approval of April 6, 2011 minutes

Ms. James moved to approve the minutes of the April 6, 2011 meeting. Mr. Urso seconded the motion and it passed by unanimous vote.

► Matters of Discussion and Review

- Southern Maryland Oil Perimeter Fence – 109 N. Maple Avenue
[Description: Review of an application to upgrade perimeter fence to chain link with barbed wire.

Joseph P. Shryock, Delivery Services Manager, Southern Maryland Oil, Inc., presented the application for the extension of additional barbed wire on the existing fencing around the perimeter of the SMO facility.

Mr. Jenkins discussed the staff report dated June 1, 2011 that was included in the meeting packets.

Design Review Board Consensus: Following discussion and review, the Board agreed to review the project again following submission of other fencing options by the applicant.

- Approval of the Commercial Highway District Community Design Guidelines
- Approval of the Central Business District and Central Business Transition District Community Design Guidelines

Mr. Jenkins, followed by Ms. Joy Mandley presented the final draft of the Commercial Highway District, and Central Business District and Central Business Transition District Community Design Guidelines.

Design Review Board Consensus: Following discussion the Board agreed to modify the memorandum to the Town Council, for recommendation of introduction and adoption of the Design Guidelines, to be signed by the Chairman, to include specific wording regarding the consideration of consistency with the sign ordinance during review.

Councilman Norris moved to recommend to the Council of the Town of La Plata introduction and adoption of the Commercial Highway District Community Design Guidelines, as revised April 6, 2011. Mr. Urso seconded the motion and it passed by unanimous vote.

Councilman Norris moved to recommend to the Council of the Town of La Plata introduction and adoption of the Central Business District and Central Business Transition District Community Design Guidelines, as revised April 6, 2011. Ms. James seconded the motion and it passed by unanimous vote.

► Other Business

- Planning and Community Development Project Updates – David M. Jenkins

Mr. Jenkins summarized and updated the Board on Planning and Community Development Projects to include:

- 1) Code Enforcement tracking data bases
- 2) Vacant Inspection Manager and Code Enforcement positions
- 3) Development Review, including; Valentine Building, Charles County Nursing Home, Civista's renovation of the old hospital, and Heritage Green
- 4) Planning Commission joint comments on "Plan Maryland"
- 5) Vision Team and La Plata Town Center Corporation
- 6) Johel Annexation – Wal-Mart Supercenter

There being no further discussion, Ms. Hamilton moved to adjourn at 9:58 AM. Councilman Norris seconded the motion and it carried.

Submitted by:

Danielle Mandley
Town Clerk